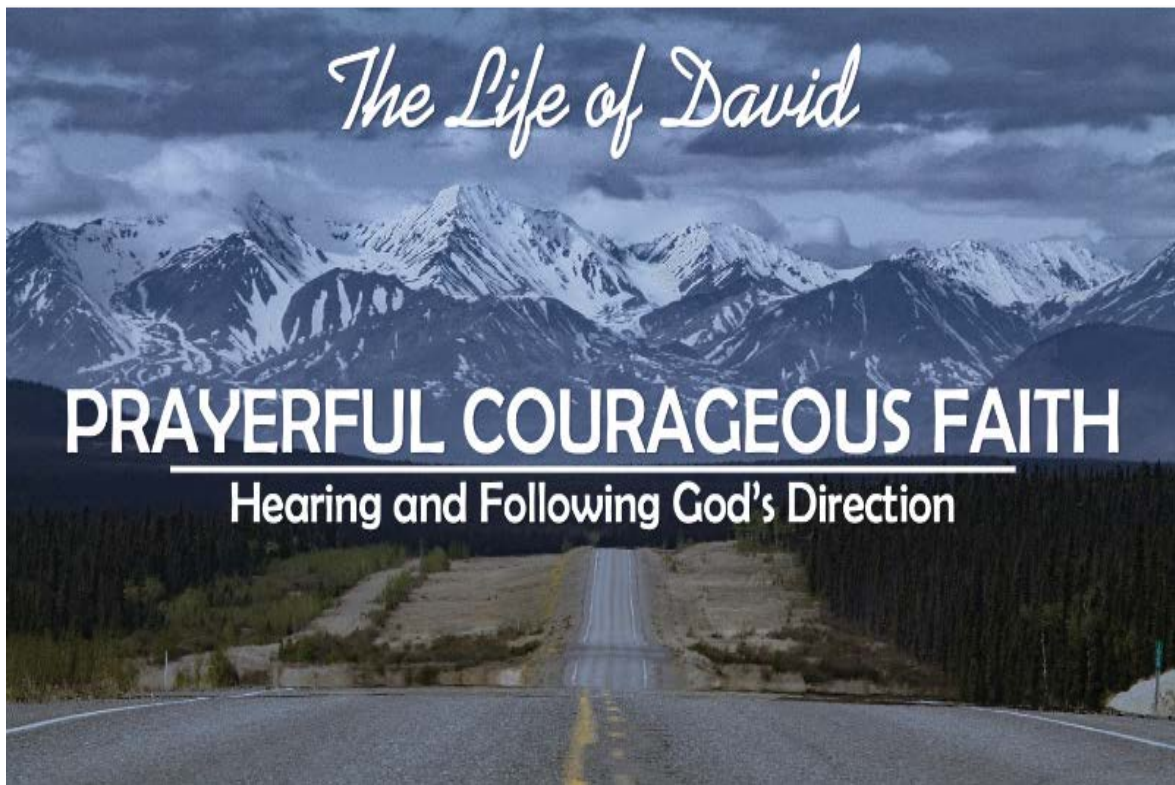




## 2020 Annual Report



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Senior Pastor: Brian Magnus  
Discipleship Pastor: Mike Mackneer  
Youth Pastor: Cheyenne Geense  
Worship & Music Pastor: Lynette Magnus  
Children's Pastor: Catherine Masi  
Administration: Elizabeth Kraemer & Ricki Bristow

**2020 ANNUAL REPORT**  
**TABLE OF CONTENTS**

2020-02-07 Congregational Meeting Minutes .....	3
2020-07-12 Annual General Meeting Minutes .....	4
Senior Pastor’s Report .....	5
Discipleship Pastors’ Reports .....	6
Youth Pastor’s Report .....	7
Worship & Music Pastor’s Report .....	8
Children’s Ministry Pastor’s Report .....	9
Spiritual Care Report .....	12
Missions Team Report .....	13
Church Services Team Report .....	14
Property Team Report .....	15
UBCC Conference Report .....	15
Executive Team Report .....	16
Mill Crossing Report .....	17
Diaspora Report .....	18
Financial Report .....	19
Financial Statements .....	22
Notes to Financial Statements .....	24
Parkwood Gardens Church 2021 Budget .....	26



**PARKWOOD GARDENS CHURCH  
CONGREGATIONAL MEETING MINUTES  
February 2, 2020**

**Present:** Members – 42  
Non-members –3

Pastor Mike Mackneer opened the meeting with prayer.

**RESULTS OF ELECTION**

Elected to the Executive team (two year terms): June Craig and Sarah Jennison

Elected to the position of Lay Delegates to Conference (one year terms): Heather Anderson, David Magnus, Jon Munroe and Chantelle Wood.

**Motion:** To accept the 2019 Pastor’s Report as presented by Pastor Brian Magnus and his leaders. The motion was seconded.

**Reports:** Team Leaders spoke to their written reports as found in the 2019 Annual Report booklet. Pastor Brian instructed each to give one highlight, something to look forward to and one prayer request.

1. **Discipleship Pastor** – Mike Mackneer – 2020 will be Mike's fifth year at Parkwood Gardens. He highlighted the various relationships between church members and community members. He is looking forward to once again partnering with Onside Sports this summer. He asks for prayer for continued growing relationships.

2. **Youth Pastor** – Cheyenne Geense – Cheyenne is thankful for his amazing team leaders. He is excited about the mission trip to Mexico. He asks for prayer for more leaders and for their upcoming trip to Mexico.

3. **Worship Pastor** – Lynette Magnus – Lynette highlighted the volunteerism of the worship team members including deacons. She is excited about this year's upcoming Good Friday service and asks for prayer as she plans it.

5. **Children’s Ministry Pastor** – Catherine Masi – Catherine praised her many teachers and helpers, including parents who helped at Christmas. She is excited about the upcoming VBC this summer and asks for prayer that the children will remember their lessons.

4. **Deacons’ Team** – Elizabeth Kraemer – Liz described how it is a blessing to be a deacon, especially to be able to pray with so many people at the past Good Friday service. She is excited that the deacons will be doing weekly prayer after each service going forward. She thanked all those who made meals and prays that PGC will be known as a church on fire for Jesus.

6. **Missions Team** – Patty Zieske – Patty highlighted how wonderful it was to have the Glunts visit PGC several times. She is excited to support the upcoming Mexico Youth Trip and she asks for prayer as they search for new members and new direction for 2020.

7. **Church Services Team** – Elizabeth Kraemer – Liz praised the ushers and greeters for how friendly they are as a first point of contact. She asks for prayer as they search for a new leader for the Hospitality Committee. Many thanks to Wendy Munroe for her years of work on the Decorating team and to Wendy Noll who is taking on this responsibility going forward. Also thank you to Bea Traviss and the library team for their hard work in the library.

8. **Property Team** – Ben Biffis - Ben highlighted the ministry fair in September, which allowed him to connect with other members with the skills and desire to help. A large HVAC task is ahead and he asks for wisdom and prayer to find the right people for the task. He also plans to set up a bulletin board of jobs that can be completed by members in house to keep costs down.

10. **UBCC Conference Report** – Ricki Bristow - Ricki highlighted the care the UB leaders took in making any changes to the Constitution. She mentioned that the Conference’s Executive Leadership Team (ELT) would be investigating the church’s stance on all cannabis use. She asks for prayer for that process and for

this year's upcoming delegates. Brian also gave a brief historical summary of the reasons for some of these changes in the Constitution.

11. **Executive Team Report** – Sarah Jennison for Todd McCallum – Sarah highlighted the other members of the team. She mentioned the large amount of work that has taken place around the rental policy and God's faithfulness with finances over the course of 2019. She thanked the congregation for their faithfulness in giving when asked. She asks for prayer for growth in numbers but also internal personal and spiritual growth for the congregation.

12. **Mill Crossing Report** – As per the written report.

13. **Diaspora Report** – As per the written report.

14. **Vietnamese Report** - Brain Magnus - No report submitted but Brian is excited about their new pastors, Nguyen and Hong Tran. Brian also offered praise to God for their new musicians / worship teams.

15. **Financial Report** – Allan Willms – Allan highlighted that though the year started slowly, it ended well with a surplus. He gave a brief review of the financial statements and reviewed the various ways to donate. He asks for prayers as the payment of the loan shifts from the building fund to the operating budget. He also asks for prayer as he is looking for an assistant treasurer.

16. **Senior Pastor's Report** – Brian Magnus – Brian's highlight was the faithfulness of God and our leaders and volunteers. He praised God for all the new people at the church and God's faithfulness in the area of finances. He is very excited about the upcoming Hearing God Seminar starting in February. He asks for prayer for wisdom as a leader.

**Motion:** The motion to adopt the 2019 Pastor's Report as presented by Pastor Brian Magnus and his leaders was carried.

18. **2020 Budget Presentation** - Allan Willms reviewed the proposed 2020 budget as presented in the 2019 Annual Report. 2020 is very similar to 2019 except for the \$15,000 debt repayment from the operating budget. He asks for prayer for 2021 as the debt repayment increases to \$65,000 from the operating budget. Allan was thanked for his expertise and time in this regard.

**Motion:** To adopt the 2020 Budget that was presented with the recommendation of the Executive Team. The motion carried.

**Motion:** To adjourn the 2020 Parkwood Gardens Community Church Annual Congregational Meeting. The motion was seconded and carried.

Margie Blackler closed the meeting with prayer.



**PARKWOOD GARDENS CHURCH  
ANNUAL MEETING MINUTES  
July 12, 2020**

**Present:** Members – 39  
Non-members – 2

Due to the Covid-19 pandemic, this meeting took place at the church with several members present and others joining via Zoom.

Executive Team Chair, Todd McCallum, welcomed everyone and opened the meeting with prayer.

Allan Willms reviewed the Auditor's Report. No questions were asked.

**Motion:** To adopt the 2019 Auditor's Report. The motion was seconded and carried.

Pastor Brian Magnus acknowledged, and the group thanked, Allan Willms with a hearty round of applause for the work that he does on behalf of the church.

**Motion:** To close the 2019 Annual General Meeting. The motion was seconded and carried.

Pastor Brian closed the meeting with prayer.



**PARKWOOD GARDENS CHURCH  
ANNUAL REPORT  
February 7, 2021**

**Senior Pastor's Report**

Greetings in the Powerful Name of Jesus, PGC Church Family and Friends!

2020 will go down in history as one of the most challenging non-wartime years ever. The entire world has been affected, the church included. And it's not over yet. But we have seen the goodness of God in the midst of it all.

We began the year excited to hear God and move forward with "Prayerful, Courageous Faith", our theme for 2020. Little did we know how much courage and faith we would need to face the challenges to come. The theme for the year also called for "Hearing and Following God's Direction", and there were many hours of waiting on God to help us navigate the swirling waters of a pandemic.

We began the year with several big initiatives. We were raising funds for our first international youth mission trip in a number of years, and we started a seminar on Hearing God. We rejoiced when the youth raised all of their funds, but then saw the trip postponed indefinitely when the Covid-19 pandemic brought a halt to all international travel. Do pray for our youth and leaders as they wait on God and our governments to see when this trip can happen. The Hearing God seminar had many dozens of adults enrolled as we learned to hear and discern the voice of God. The order to cancel all meetings and stay at home caused a delay in the completion of the seminar for a month or so, but many of those who took it have spoken of how their new communion and communication with God has hugely benefitted them during this time of restrictions.

We were having a good year until mid-March, when Canada and the world went into lockdown mode. At Parkwood Gardens, everything switched to online, and I'm so proud of how quickly our church adapted. Sunday services were uploaded to our YouTube channel and all the rest of our Life Groups, Discipleship Groups, Bible Studies, Youth groups and about every other meeting switched to "Zoom" online. It was difficult for some, but most everyone adapted pretty quickly. Pastor Mike Mackneer watched over the creation of many new online groups and studies.

Initially Sunday sermons were recorded on Saturday and uploaded for Sunday. Then we added worship songs recorded by couples or trios or a soloist at home. The 'views' ranged from around 200 homes weekly to spikes of 400 some weeks. In mid-June we were allowed to restart in-person services at 30% of our capacity. We grew over the summer from around 30 attendees to 60. We hit our maximum in October and resumed two services, including in-person Sunday School. The 'second wave' of Covid-19 hit at Christmas and as I write this everything has moved back online again. Special thanks to David Magnus and his team for the many hours spent in upgrading our internet, equipment and technical know-how to improve our online capabilities.

I'm especially thankful for our great staff, deacons, and Executive Team. The staff have rolled with the punches and done a great job in their individual ministry areas. Sadly, we did have some layoffs during the lockdown from April to October when some ministries were shut down, but all are back now. The Executive Team had lots of deliberating and decision-making this year, particularly during the early days of the pandemic. And the Deacons, headed up by Liz Kraemer, have done an amazing job of contacting our church members and adherents on a regular basis to see how they are doing, if there's any assistance needed, and offer prayer. (The "Meals Ministry" ladies likewise were very busy in 2020.) The Deacons also led one-hour, bi-monthly Prayer Gatherings online since the pandemic hit.

Our finances in 2020 were very interesting. Our general offerings were down by \$38,000 and the Capital Campaign donations were down by \$34,000. Rental fees and other smaller items were also down because of the lockdowns. But we had reduced expenses because of staff layoffs and lower ministry expenses and utilities. And we had one-time income from a large April anonymous donation and the government wage subsidy. So we ended the year with an increased balance in the Administrative Fund, which we have felt we've needed for several years now. We have been paying the mortgage on our new Family Life Centre from the pledges made to the Capital Campaign. These are now ending, so we are slowly moving those payments into the budget from general offerings. \$15,000 was added to the 2020 budget (plus an "anniversary payment" of \$45,000 on the mortgage in June). \$65,000 toward the mortgage payments has been added to the 2021 budget. With that, the 2021 budget is up by 5.32% from the 2020 donations. This will be a challenge for us, but our God's resources are unlimited! A special thanks to Treasurer Allan Willms for doing an incredible job during this year of unusual challenges.

You will read about our many church ministries from the reports of their leaders in the pages of this booklet. I am grateful for each leader and every volunteer.

Though we're currently under a "Stay-at-Home" order, I'm excited about 2021. Our theme for the year is "Standing Strong in Christ" – Firmly Rooted in the Storms of Life. As the pandemic still rages and the rollout of vaccines is delayed, we have a God who can do the impossible. Things are different and weird, but our God remains the same. He IS still in control and calls us to follow Him by faith. This difficult time offers an opportunity for believers to shine in the darkness with a hope that only comes in Christ. And Peter tells us that people will see that hope and ask about it. Are we shining brightly? Are we ready to share about that hope that we have?

I'm grateful to each of you for your contributions of time, talent and treasure for God's work. Thank you! We look forward to the day where we can resume serving and worshipping shoulder-to-shoulder. Thanks also to all of the key leaders and staff who organize the many volunteers in the church family. We are blessed to have so many godly people in the family. Thanks to Liz Kraemer and Ricki Bristow for ably assisting me and keeping things well organized. And many thanks to my wife Lynette for her love and partnership in the Gospel of Christ.

May God direct, empower and bless us as we Stand Strong in Christ!  
Brian Magnus

### **Discipleship Pastor's Report**

2020 was a challenging year that brought new opportunities in our discipleship ministries at Parkwood Gardens Church. The Lord continued to provide ways for us to connect with Him spiritually and with one another relationally, though we could not be in person together for the most part. I'm looking forward to seeing God continue to move and bring us closer to Him and to one another with the hope of seeing one another in person again! Here are a few highlights from the year in discipleship ministries.

Over the course of the year we had many active small groups that made the switch to meeting online. These included Bible studies, Life groups, Right Now media studies, YouVersion devotional groups, Precept studies, Grow Discipleship classes, and more. In the spring, a group of 10 participated in an online Alpha course. This was a great time of exploring the basics of the Christian Faith. The hope is to offer this again in the future for those looking to explore Christianity. Using the YouVersion Bible App we held eight different devotional reading plans with between 15-20 participants each time. This was a small way to engage in God's Word in community. These will be offered throughout 2021 if any are looking to connect with God's Word in this way. Another highlight for online groups was the beginning of two different groups for young families on Zoom. These were opportunities for parents to connect with each other, discuss God's Word together, and encourage one another after putting the kids to bed. The Grow in God's Word class moved to online and finished in the early Summer. In the Fall, I began leading the Grow in Your Walk class online as well. I'm looking forward to finding more ways for us to connect and engage with one another online in 2021. If you have an idea of a group or would like to join one in 2021 feel free to contact me.

Before the pandemic moved us into a lockdown, the Men's ministry was able to hold a couple of events. First, in January was our annual Men's retreat at New Life Camp. This was a great time of spiritual growth and fellowship among the men of our church. In February of 2020 we hosted a workshop at Parkwood Gardens, in partnership with Promise Keepers, on becoming a better dad. This was an event that allowed men from across our city to spend the morning being equipped to have a greater impact in the home. Thanks to the Men's Ministry leadership team, Jon Munroe, Darren Wood, and Jason Hoedl for facilitating these opportunities.

Our outreach efforts continued in various ways. Serving the Royal City Mission (formerly called the Life Centre), and Operation Christmas Child continue to be consistent efforts of our outreach as a church. Thank you to Ruth Jennison and Amy Jennison for continuing to lead these efforts. This year we also hosted the Salvation Army at Parkwood Gardens as they held sign-ups for their Christmas hamper distribution. During the last week of August we were able to partner with Onside Athletics and run a basketball camp for young people in grades 3-8. This was a week of basketball training and opportunities for the Gospel to be shared with all those in attendance. We look forward to doing this again in 2021 if restrictions permit.

During the Spring and Summer, we used our Instagram and Facebook pages as a way to bring encouragement in God's Word every morning. This included short daily devotionals from various members of our church leadership. Pastor Cheyenne and I also began a weekly live conversation, called MC Live, with various members of our church family. These were fun times for all of us to reconnect and see each other virtually on Facebook Live. If you are on social media, search for Parkwood Gardens Church and follow us!

In addition, I enjoyed the opportunity to preach a number of times over the year. I also had the chance to guest preach at a Power to Change event with the University of Guelph. Denominationally, I continued serving as the Common Ministries Leader, which has given me the opportunity to work closely with our UB Youth Pastors and other denominational pastors and leaders. In Guelph, I continue to serve in a leadership capacity on the Evangelical Fellowship of Guelph, which works to connect the local pastors and ministry leaders in our city.

God has been faithful in leading our discipleship ministries at Parkwood Gardens Church during this time of adjusting our methods to continue connecting with each other. I'm looking forward to seeing Him work in 2021 as we follow His lead and stand strong in the faith!

Mike Mackneer

### **Youth Pastor's Report**

The year 2020 was unlike any other year in youth ministry. It was different and brought challenges. While it was strange it was also filled with many blessings and opportunities in youth ministry. These circumstances have gifted us opportunities to learn and grow from what we have done and apply it to the future of youth ministry.

- A special thanks to our leaders and staff team for their support during this last year. Our Jr. High team consisted of Tom and Cora Millar, and David Magnus. Our Sr. High team consists of Mark Banks, Jason Williams, myself, Wendy Banks, Cheryl Martin, Melissa Biffis, Jean Ferguson, Zemirah Garcia, Heather Thompson and Amanda Magnus. Thank you to all of the leaders who are making a difference by discipling our youth.

Parkwood Gardens youth mission statement is and continues to be “**Nurturing prayerful, Spirit-filled disciple makers**”. This has been our focus as the youth leaders meet for ministry development and growth. We want to continue being intentional accomplishing this mission through *connecting, discovering, growing, and serving*. We connect with youth through relationship and begin to walk together on the journey of what it means to follow Christ. Together, we explore what it means to discover Christ, grow in Christ and serve Christ.

### **Jr. High (grades 6-8)**

**Cell groups** on Wednesdays – we meet weekly from 6:30-8:30pm. This night is focused on *growing* in God’s word, fellowship, and to have fun in a safe environment. We continued to meet when possible with all the safety protocols. Each week starts with games, sharing, lesson/the big idea, discussion, and prayer.

### **Sr. High (grades 9-12+)**

The focus of this year and has always been on our D-Teams. At the beginning of the school year we introduced the theme for the year which is Choose Your Own Adventure – from Ecclesiastes 5:4-5.

**D-Teams:** D-Teams (discipleship) are intentional about spiritually *growing* with leaders in each small group. At the beginning of the year we introduced six D-Teams and they meet weekly on various nights according to each group.

**The Gathering** – The purpose of this night is to connect with fellowship, have fun, and *discover* more who Christ is.

**Mission Trip to Mexico** – Entering 2020 we were very excited about our partnered relationship with Forgotten People Connection and Youth with a Mission to go on our mission trip to Mexico. We had the opportunity to seek out and plan for this mission trip to *serve* during March break of 2020. We assembled a leadership team and all the team members. I am very grateful for their leadership and their contributions. I also wanted to thank PGC for their generosity in funding this missions trip! The Leadership team is Dennis Devey, Tim Brook, Karen Dykstra, and myself. There were 16 youth meeting regularly leading up to the trip and participating in many fundraising efforts. This trip has been postponed due to the global pandemic. While we were sad that this has been postponed we do still plan on going to Mexico in the future (to be determined). Everything is currently on hold and ready to reserve when we have a date.

### **UB Camp/Retreats**

Summer camp and retreats are usually filled with fun and spiritual growth but unfortunately camp was cancelled in the summer of 2020. I would still like to thank all those who were planning on serving and those who were going to attend summer camp until we were not able to do so. I highly recommend joining us to serve alongside one another when possible.

I am so grateful for our youth ministry teams this past year. I am always excited about what God has in store for us at Parkwood Gardens as he invites us deeper into His presence and further into ministry. It is exciting to think about the ways God has been at work at Parkwood Gardens and we move forward with hearts full to see more and more youth take leaps of faith in their walk with Jesus. Please continue to pray for our youth and leaders in 2021!

Grace and Peace

Youth Pastor Cheyenne Geense

### **Worship and Music Pastor’s Report**

Prayerful - Courageous - Faith

Through God’s leading, in January 2020 Pastor Brian called us to have PRAYER - COURAGEOUS - FAITH. Little did we know just how appropriate and meaningful this theme would become - but God knew. Just two and a half months later the church as we knew it changed - the world had changed. Although the salvation message, divine power and purpose of God at Parkwood Gardens Church remained the same our methodology needed to change. How could we continue the ministry to which God had called us when our main ways of connecting with others was limited or had dissolved. God is faithful and options presented themselves through prayer, brainstorming and the leading of the Holy Spirit. Like most new ways of doing things, you discover what you know, what you don’t know and what you need to know rather quickly!

2020 has been a steep learning curve. God has blessed us with remarkable godly people who have the technological skillset to help lead us in impacting people for Christ. David Magnus pulled together a team to discuss what we needed, what we had and how we could get to where we wanted to go technologically. This team consisted of: David Magnus, John Kraemer, Bernie Kraemer, Doug Harris, Rick Tyler, Victor McQuade, Pastor Brian and myself. On the surface things may have appeared to change slowly but behind



the scenes we were always tweaking and trying to improve on the quality of our services. We wanted to do the best we could with the skills and equipment God had provided.

At the beginning of the pandemic our times of worshiping through song went from a full worship team to talented individuals recording from their homes. The recordings were then edited and words added - God was praised! We are so thankful for all the people who were a part of this ministry:

Brook Family: Owen, Annika & Olivia

Kraemer Family: Bernie & Elizabeth & Sarah (Jennison)

Magnus Family: Brian, Lynette, Heather (Thompson), Holly (Ziedins) & Wendy (Banks)

Smith Family: Ryan

Taborda Family: Angela & Rebecca & Diego

The Worship Teams have yet to be a physical part of our Sunday Morning worship services but we have been able to rehearse and record on Thursday nights. These have become especially meaningful for the teams. We have also been working to improve these recordings over the months. We have gone from one camera to three. This has allowed us to provide a better overall worship experience. We have been able to go from one channel of recording to recording each voice and instrument separately which allows for better mixing and overall sound output. I write these things easily but each new process also called for a new and different computer application to learn - did I say 2020 has been a steep learning curve!

Through all of this the individuals on our Worship Teams have been understanding and patient. They know God and know the importance of providing a way for our congregation to express their love to God through song. A huge thanks to these Worship Team individuals:

Matthew Arndt	Ed Emmons	Victor McQuade	Angela Taborda
Wendy Banks	Bernie Kraemer	Dean McKillop	Heather Thompson
Owen Brook	Elizabeth Kraemer	Jon Munroe	Eric Van Schip
Jordan Chilcott	Brian Magnus	Alan Neff	Jenessa Van Schip
Steve Elrick	Lynette Magnus	Beth Snelgrove	Holly Ziedins

A special thanks to John Kraemer and David Magnus. They have been to almost every single Thursday and Sunday service providing us with A/V support and live streaming capabilities. David has provided some great additions to our live streaming and live chat. These two gentlemen have been and are greatly appreciated! Each of them has researched and provided information to improve this ministry.

Christmas 2020 provided a new way of celebrating. Tabatha McGee had a great idea of having families be a part of the celebration by recording themselves in some way. That idea spark led to what became part of our Christmas Eve Service. Thanks Tabatha! Our staff also provided scripture readings and wishing of a Merry Christmas. Beth Harris, Doug Harris and Shawn Thompson became characters from the Christmas story in house and online. The Worship Team led us in song and Pastor Brian provided the message of salvation.

Discovering new ways and honing old ways to love God and love others has been the inspiration for 2020 as we live out our prayerful courageous faith!

With thanksgiving,  
Pastor Lynette Magnus

### **Children's Ministry Pastor's Report**

What a year of blessings! We have had beautiful weather each season, spent extra time with family, gained a new appreciation for teachers, medical personnel, and grocery workers, learned how to "Zoom", and we were given more opportunities to know that God loves us deeply and is in control. Even though it has come about through loss and heartaches, we still had and have a choice to choose joy. This is what I have begun to learn and continue to internalize as the pandemic progresses.

## **Nursery**

This is a busy place on Sunday Mornings! Every space is used by the youngest members of our congregation. There are presently 32 infants and toddlers registered. Children go “down” to Preschool Sunday School anywhere between 2 ½ and 3 years of age, depending on the child.

We do not know when we will be able to offer Nursery to our parents again. The regulations and modifications we would have to make are simply not viable within the confines of our physical nursery. The constant disinfecting of toys and Personal Protective Gear required for the volunteers makes it not reasonable or safe to us to provide Nursery at this time.

Even though we have not had any children in the Nursery since the first lockdown in March, we have had five babies join our church family. In 2020, we welcomed Nico Angelo (January 5) born to Eden and Alvin Camposano; Iris Abigail (Feb. 29), born to Graeme and Tabatha McGee; Silas Christopher (April 12) born to David and Amanda Magnus; Morgan Edward (October 8), born to Wendy and Mark Banks; and Violet Mary (October 8) born to Megan and Eric Duivesteyn.

As always, the Nursery could not operate without the loving hearts and hands of the following volunteers: Noel and Zemirah Garcia, Ramona Maynard, Elisa Brook, Ruth Jennison, Brenda White, Ashlee Mackneer, Melissa Biffis, Alysha Dykstra, Erick and Stefani Sharp, Lauren Molyneaux, Tabatha McGee, Olivia Brook, Sharon Contini, Heather Magnus, Annika Brook, Carmen Manton, and Rosalie Gascho. Nancy Duque, Christine Medeiros, Cindy Nguyen, and Colleen Harper have continued to be our toy cleaning team. Thanks to all!

## **Sunday School**

Sunday School was in full swing January – March 2020. We had 57 children registered and 25 children attended classes on March 1, the Sunday before the lockdown. We have continued to use the Gospel Project, an excellent curriculum for teaching the wonderful stories of the Bible and how they relate to our lives today. However, when the pandemic hit, it came as no surprise that I was laid off as the Children’s Ministry Pastor (April-August 2020). There was just nothing for me to do since we were formally in lockdown. Pastor Brian posted a children’s Bible website on the Church’s email that was much appreciated by the parents.

When I was hired back in September, I started a Zoom Sunday School, primarily for preschool to Gr. 3 children. Graeme McGee started a 4/5 Zoom Sunday School in October which continued until shortly after we started Live Sunday School on November 15. During the Live Sunday School, we allowed a maximum of 15 JK – Gr. 5 children and on our final day before the December 20 lockdown, we had 13 children in attendance. Graeme taught the Gr. 4/5 class while I taught the Primary children. Kathy Goetz and Stacy Favrin were also being mentored to teach during this time. In consideration of those families not comfortable with coming to the Live Sunday School, I continued to teach a primary Zoom class with 5-8 families taking part. On January 17, I began a Gr.4/5 Zoom class based on the Bibleman series. This has been well received so far. These Zoom classes will continue when the lockdown is lifted.

The following people have been instrumental in providing wonderful teaching to our Preschool – Grade 5 students: Sarah Jennison, John Donkersgood, Emily Patay, Courtney Florjancic, Wendy Noll, Graeme McGee, Riley Patay, Colleen Harper, John Daniel Dabu, Cheryl Martin, Nadia Masi, Todd McCallum, Joni Hui, Joanna Hui, Jodi Hoy, Madi Hoy, Sandi Butler, Alice Da Costa, Lauren McLaren, Stacy Favrin, Kathy Goetz, Doug Patay, and Stephanie Devey. Thanks to Shawn Thompson, Cheyenne Geense, Ian McLaren, and Mike Mackneer for stepping into the Hall Monitor position, allowing me to join my family in the service occasionally. As well, I appreciated Shelley Patay, Graeme McGee, Jodi and Madi Hoy, and Janet Cotic for taking care of the sign-in table, making our Sunday School program safe for everyone.

I want to give a special thanks to Graeme and Tabatha McGee for their undying support, encouragement, and great ideas. And to Nadia Masi, who is my faithful sounding board and technical genius!

## **Friendship Club**

We continued our Tuesday evening gathering until March Break. The Friends and Heroes series continued to entertain the children (SK – Gr. 5) and teach valuable Biblical truths. We had 10-15 children from the neighbourhood come out to this weekly event. It is a great opportunity to reach the community through these young lives. Many thanks to Naomi McMurdo, Joanne Cornish, Tabatha Cornish, Darlene Sydor, Rosalie Gascho, and Paul Redecop for their faithful support of this program. God has used them in a mighty

way to reach these lovely children. We plan to offer this program again in the near future, God willing.

### **Mamas 'n Chicks**

We did not meet in person for most of 2020 due to Covid-19. However, this nifty group of people did still stay in touch with each other via our Facebook group. We were able to celebrate the births of 5 babies in this way. We look forward to meeting again in person post Covid-19.

Submitted by Ricki Bristow

### **VBC**

Unfortunately, Vacation Bible Camp was not offered this year. Only the leaders' guides for "Rocky Railway" had been purchased so they will no doubt be used as soon as we are able to provide this wonderful opportunity for the children once again.

### **UB Camps**

Again, UB Camps in Paisley were cancelled for the summer. As this is a highlight for many kids and adults alike, we are eager to reconnect with our friends at Hidden Valley Ranch when it is safe to do so.

### **Special Friends**

As with everything else, the last year saw changes in the special needs ministry. Before the lock down, the one-to-one helpers faithfully partnered with the individuals who have exceptional needs in our church. These helpers include Noel and Zemirah Garcia, Jennifer MacLennan, Colleen Lancaster and Ramona Maynard. When the restrictions lessened a little, a couple of people were able to resume providing their assistance from time to time. We look forward to being able to resume this ministry to its fullest once again and are hopeful for the addition of new teammates! In the meantime, we continue to rest in the peace of knowing that God is ultimately in control.

Written by Jocelyne Bridle, facilitator of services to those with exceptionalities

### **Vietnamese**

We continued to share our Gospel Project resources with the Vietnamese children and teachers. It is good to know that another group can be blessed by this curriculum.

### **Playgroup**

*Pre Covid:* Rick Rocher was the coordinator for our playgroup, which met every Thursday morning. We worked together to plan the activities for the 7-15 caregivers and their charges. There were many opportunities to share events with this community, especially the Family Gym Nights.

*Post Covid:* All playgroup activities were suspended until further notice. Rick created some Christmas craft packages for the families in the group. The caregivers were sent a message via Facebook (Thanks Teresa Oussoren) and they were invited to pick up this activity bag from my home. It was a great way to connect again with these lovely people.

### **Events**

*Scavenger Hunt* – Three families joined me in September as we separately hunted for various things in our neighbourhood. The pictures were shared and it was great to see how the children had grown over the summer.

*Photo Shoot* – Ten families took advantage of this opportunity to have their picture taken in front of a lovely fall scene. Thanks to Ricki Bristow for helping with the setup and Graeme McGee for taking pictures and keeping me company on that cold October day.

*Gingerbread Houses* – In December, approximately 10 families picked up a Gingerbread Kit from the church and had fun building their beautiful Gingerbread Houses. The pictures were wonderful to see!

### **Closing remarks**

Even though it has been a difficult few months, I am honoured to be part of a church family that cares about and has made a point of keeping in touch with each other. May God continue to receive all the glory as we patiently wait for His good timing.

*May the road rise up to meet you.  
May the wind always be at your back.  
May the sun shine warm upon your face,  
and rains fall soft upon your fields.  
And until we meet again,  
May God hold you in the palm of His hand. (Irish Blessing)*

Catherine Masi

### **Spiritual Care Team Report**

The Deacons' Team had a very busy 2020 due to COVID-19. We worked diligently to keep connected with the members of our church family by making ourselves available for prayer and guidance, by reaching out to those on our care lists, and by praying regularly for the church and those who call PGC home. We continued to be available to help with the spiritual, financial and physical needs that arose and sought to be an encouragement to all during this difficult year.

We met together several times with Pastor Brian to pray for one another and for the congregation, discuss and discern needs and to plan. Meetings were held in person prior to March and virtually thereafter.

Early in the year, we staffed a prayer room after each of our Worship Celebrations every Sunday for those who wanted prayer. Thank you to those who joined us in staffing this room: Mitch Cotic, June Craig, Kathy Goetz, Ruth Jennison, Bernie Kraemer, Karen Mast, Cora Millar and Bob Simpson.

We strongly believe that Parkwood Gardens Church continues to thrive because it is rooted in a firm foundation of prayer. For this reason, over the course of the pandemic, we hosted five virtual church-wide Prayer Gatherings by way of Zoom. These were quite well attended and we trust they were uplifting, encouraging and most of all, pleasing to the Lord. During these times together, we spent time in Scripture, in corporate prayer and also separated into smaller breakout rooms where we could catch up, pray for each other and pray for our loved ones, our church, our leaders, our missionaries, our front-line workers, our country and the world. These gatherings were a great way for our church family to connect during these difficult days. Thanks to the Staff and Executive Team for taking part as well when asked.

Loose change in the offering plate on the first Sunday of each month and specifically designated benevolent funds are disbursed by the Deacons to help those in need financially. Many were assisted over the course of the year thanks to the generosity of our church family. Please continue to pray for discernment for the Deacons as we oversee these requests.

We continued to serve communion during the first Sunday of each month during the first quarter of the year and then unfortunately this had to cease due to COVID-19. We are grateful that we could still share this meaningful holy sacrament in our own homes and with pre-packaged elements once we could meet together again in person.

Great thanks to our wonderful Meals Ministry Team made up of Rosalie Gascho, Mary Anne Smith and Kara-Lynn Bowers. They have been very busy this year blessing the many who have been ill, bereaved and/or blessed with new children. Thanks also to all who are part of the Foil Pan and Meals Calendar Ministries. Your service to those in times of need is very much appreciated by all.

Parkwood Gardens Church family, please know that you are loved and regularly prayed for. We are here to serve you.

Respectfully submitted on behalf of your Deacons (Tucker Beharry, Marg Blackler, Matt Bristow, Rob & Jean Ferguson, Doug & Beth Harris, Ralph Mast, Lauren McLaren, Tom Millar and Alan & Cathy Neff),

Elizabeth Kraemer

## Mission Commission Team Report

Even though Covid hit this past year, missionaries found ways to continue working with people either via technology or in person.

**Glunts, UB Global:** The Good Soil Community Center in Thailand opened in November 2019. At the beginning of 2020, Huntington University students came to help with activities for the children and to present English teaching methods to local elementary school teachers.

When Covid hit, the Glunts stayed in Thailand doing e-learning and administration. Chiang Rai opened in the spring and the Community Center was used as a safe and comfortable air-conditioned place for Thai children to do their schoolwork.

In July, English, Chinese and arts and crafts classes were started again. The first Thai staff member, Jonathan, was hired as an office administrator and taught music. Programs at the Community Center included Kids' Club, Fun with English, Crafts and Music, Fun with Mandarin and a Cultural Exchange and Learning program for adults. Activities on occasional Saturdays were also held. They now have 10 people helping out at the Center after beginning in January with only one helper.

The Center had some students from a local university helping out as interns. Two of these students were Thai Buddhists. These two interns were open to learning about Christianity and helping with Christian activities. As a result, seeds were planted.

On December 2<sup>nd</sup>, the Center held a Christmas party for the neighbourhood children. The children came from Thai families. The children played the piano, sang Christmas songs and read a Christmas poem in Thai and English. A local pastor shared the Christmas story with the children and their parents. Afterwards, they ate a meal of fried rice and gave out gifts.

The Glunts also celebrated Christmas with Municipality School 2, an elementary school. They told the true story of Christmas to 700 students. They gave out small gifts which included stories about Jesus and candies. There were different stations set up where the children were asked questions about the Christmas story, learned a Christmas song in English and Thai and played bean bag toss. The head of the English department at the school, Teacher Suree, was important in welcoming Christians to come to teach the children at the school. She attended a local Christian Thai school growing up.

On Wednesdays, Brian studied Thai with his teacher Khru Baitong. She prepared lessons for Brian from a story Bible since he was interested in learning biblical vocabulary. As a result, they have begun discussing the Bible during their conversation times and the teacher has been asking questions about the Gospel. Another seed planted. The Glunts need finances as their income is fluctuating and they need a new, bigger vehicle.

**Deerings, Mission Aviation Fellowship:** Angola was in a state of emergency with Covid this year. MAF was allowed to continue to operate flights on a limited basis with flight clearances needed first. This put added stress on the staff and the medical community they served. The flights were mostly medically related – vaccination clinics, patient transfers, medical evacuations and the movement of surgical teams and medicines. A revamping of the water system at the main Lubango location was completed; it is now solar-powered. A process of raising funds to replace the C208 Caravan aircraft in Angola started. Lowell was not able to go to Angola this past year due to Covid.

The MAF Crisis team met 1-2 times a week to discuss pandemic-related risks and their effects on staff, programs and the support office. They also spent time reviewing international staff travel to get staff to where they needed to be. Operation and Recruiting did online events and one-on-one meetings as part of their mentorship program and carried out a candidate orientation program in the fall.

The Prairie Aviation Training Center started a practical maintenance program in October with two maintenance apprentices learning to perform, manage and plan aircraft management. A Citabria aircraft was purchased which was due to arrive at the end of December. The Center continued to upgrade electronics and instrumentation this year in the rest of the aircraft. Lowell spent most of a week there in October reviewing processes and helping to prepare for future training opportunities.

**Deveys, Children's Help For Uganda:** Stephanie held a Snap and Sew on Jan. 31, making pads and kits for girls in Uganda. Three sewing machines and material were purchased in the Jinja market place so that twenty girls in Jinja could be taught to sew two kits each – one for personal use and one for an income. A

local tailor taught the girls to sew. A local nurse gave support on safe feminine hygiene practices and Praise Fellowship Church gave guidance and spiritual support to these girls.

**Rick Tyler, Christian Missions Resource Center:** Rick went to Peru in January for his yearly 2-week mission trip. The missionaries did a church build, presented a church service, did children's ministry, visited men's and women's prisons and prayed with drug addicts. Rick's role with CMRC continued to be with media relations and promotions. CMRC raised money for food for needy families and for pastors' salaries due to shortages with Covid. They purchased Christmas gifts and Christmas dinner for over 100 families. CMRC finished a new website, hoping to attract younger viewers.

**Haiti:** Dr. Germain went to Grand Saline in the fall to do a Christmas meal and a few days of medical clinics.

**Sarah and Tim: Power to Change** – Sarah started maternity leave in April after giving birth to her second son. Tim wrote and edited other's work for the P2C blog. He also did online mentorship with students who were writing for the P2C blog. He did copywriting for the team which contacts donors and collected stories to share with those donors.

**UB Global:** They started to have online discussions with mission team leaders to talk about ideas and issues for mission teams. They worked on planning virtual trips to Sierra Leone, Thailand and Macau in 2021. They started making short videos called "That Missions Update" which can be shown on Sunday mornings to churches. They plan to provide mission materials and virtual mission conferences in 2021.

Patty Zeiske - Missions Team Leader

### **Church Services Team Report**

#### **Ushers and Greeters**

Many thanks to Wendy Munroe for faithfully serving as the Team Leader for the Ushers and Greeters in 2020. Wendy ably scheduled, recruited, led and encouraged this team with love and grace for the first three months of this year and many years prior to this. She is much loved and well appreciated. Once we were able to meet again on Sunday mornings and as new protocols were established, a new ministry was born. Thank you to the members of the Hand Sanitizing/Greeting Team of June Craig, Kathy Goetz, Doug & Beth Harris and Colleen Lancaster. Your smiling eyes went a long way in welcoming back those who attended in-person Worship Celebrations. Taking over the Hand Sanitizers, Ushers and Greeters area in 2021 will be Kathy Goetz. Please pray for Kathy as she leads this important and vital ministry.

Respectfully submitted on behalf of the team,  
Elizabeth Kraemer

#### **Decorating Committee**

Decorating the church this year has been a challenge during the current situation and I am sure this will improve in the next year.

Wendy Noll  
Team Leader, Decorating Committee

#### **Library**

This has been a very different year for the Library. For ten months of last year we were closed due to Covid 19. We really appreciate those who donated books to the library during this time. Thanks to the Library staff of Dot Smith, Sherry Elrick and Rande Keffer for verbal input at this time. Thanks to Liz Kraemer for helping us keep books circulating. We did complete some clerical work during this closure. Our goal this year is to make the library more user friendly for young children. Now for those older ones, if you have a favourite author please let us know and we will try to meet your request. Email us at [beatrice.traviss@yahoo.com](mailto:beatrice.traviss@yahoo.com). We are looking forward to serving you in the Library this coming year.

Bea Traviss  
Librarian

### **Hospitality Ministry**

We are currently in need of someone to head up this ministry that will re-start once we are able to meet again in person. If you are willing, or have suggestions, please let the church office know. Many thanks to Martine McQuade for keeping the church kitchen organized and well stocked in order to help our many church functions to be carried out seamlessly.

### **Property Team Report**

Some of the projects completed by the property team this year include:

1. Removal and installation of insulation on the rooftop air ducts
2. Repair of water damage in the youth room and gym storage room
3. Removal of tree

I would like to give a big thank you for everyone that has helped out with the property maintenance this year. I would especially like to thank Mark Dykstra for the help finishing the drywall and painting the youth room and gym storage. Also thank you to Alysha for making the grass look great for another year! Mark also led in the removal of the tree on the side of the property.

I would also like to thank our custodian Raylene for her work around the church and being able to complete some special cleaning projects as the church has had less activity due to the lockdowns.

A few upcoming projects include repairing the drainage around the youth room as well as waxing the gym floor. I look forward to working with others safely in completing these tasks in the upcoming year.

Ben Biffis

Property Team

### **UBCC Conference Report**

The 2020 National Conference was unusual in that this year it was not an in-person event. It went forward as a first time ever Zoom meeting online with everyone in their own homes or offices. There wasn't the usual interaction and fellowship but it seemed to go smoothly and I was impressed with how comfortable and supportive the group was. It was very much a family of individuals who work well together with a common bond for sharing the love of our Father.

Covid-19 has forced our denomination to close churches and go online where they could. Issues regarding decreasing attendance online and at times over the year, in-person, will need to be addressed once things are back to some form of normalcy. Most church families have had some success at using technology to help keep their people connected.

The International General Conference, which meets every four years and was planned to happen in Jamaica in March was postponed for a year because of Covid-19 and will most likely be postponed again for another year.

A number of reports were presented by each ministry contact person. Some highlights:

- In faith, the New Church Development Team is moving forward by pivoting the event date for the "Set Free Retreat" which is being held at Parkwood Gardens the evening of April 30, and May 1. Save the date.

- Jeff Sterns took over as pastor of Garrison Road Church in Fort Erie on January 2nd and he and his family have been warmly welcomed.

- Brad Bauer was named the Lead Pastor of the Stanley Park Church in Kitchener on September 1st, with John Pearce becoming the half-time Associate Pastor. John Pearce is planning to retire soon but wants to leave Stanley Park set up for success, and that's why he's transitioning out slowly this way.

- In February, the annual youth retreat at Countryside Camp in Cambridge took place. The Student Ministries Team and the Camp Committee each had to make difficult decisions to cancel yearly ministries due to Covid-19. These included the Junior High retreat, 30-hour famine, and all summer camp weeks.

- A report from the Global Outreach Team detailing the effects of Covid on our missionaries and the financial impact of the pandemic on our missions.

- Executive Director Jeff Bleijerveld left his position with UB Global due to long-term health issues. Frank Yang was appointed interim director for the rest of 2020.

- As part of the Archivist report, a suggestion was to make an archive of what the UB Churches did to survive COVID, how their ministries changed, and what strategies were used to keep members engaged.

- The budget was reviewed and then approved. There was some discussion on how to meet the financial shortfall regarding our givings to our missionaries.

Submitted by Heather Anderson on behalf of the other 2020 Lay Delegates, Jon Munroe, David Magnus and Chantelle Wood

### Executive Team Report

It has been a pleasure and a blessing to serve alongside returning Executive Team (ET) members; June Craig, Sarah Jennison and Mark Dykstra - providing prayerful assistance, accountability and support for our Senior Pastor, Brian Magnus.

Acting as trustees on behalf of Parkwood Gardens Community Church (PGCC) and the United Brethren Church in Canada, ensuring we adhere to Church policies and bylaws, the ET meets on a quarterly basis; opening with prayer, and a time of devotion structured around 4 themes:

- Connecting with God
- Connecting with People
- Our Guiding Principles
- Monitoring Performance
  - This includes review of the Senior Pastor's performance, as measured against goals set by the Pastor, Pastoral Team and with input by the ET.

In light of the past year, let me share with you from some of our devotions:

**Connecting with God** - Sarah Jennison read Psalm 23, noting how fitting for the times we are in with the pandemic. *God doesn't pluck us from the valley, we stay in it but **He stays with us** providing comfort and guidance. We get through it. We don't stay there forever.*

**Connecting with People** - Reading from Acts 2:42,44-46, June Craig highlighted the early church spent time connecting by *teaching, in mutual encouragement, fellowship, breaking of bread and prayer.* With Covid-19 restrictions we have had to do what is best, but does this make the church something less than its whole self? No! - **The church is not the building but the people!**

**Our Guiding Principles** - I was reminded how a "basic principle" is like a building block...*a fundamental truth...that serves as the foundation.* When asked, "of all the "guiding principles", what is the most important one?" Jesus answered **Love the Lord your God with all your heart, with all your soul, with all your mind, with all your strength.** And to **'Love your neighbor as yourself.'** – in a year marked by pandemic panic, and heightened awareness of racial injustice, consider how these principles can continue to serve as *our* foundation.

**Monitoring our Performance** - Mark commented how Galatians 6: 1-10 (instructions to the family of believers) encourages **all** of us to adopt the *discipline of self-examination...*to test our own actions. Reminding us that good instructors give feedback and it's important that **we listen to each other.** And especially in light of the pandemic, and in this time of uncertainty, (v9) Let us not become weary in doing good for at the proper time **we will reap a harvest** if we do not give up!

Clearly, the pandemic has certainly changed **how** we do things, but it has not **why** we do things, as we continue to fulfill our Five-Year Vision:

- Outreach – Every Member an Ambassador
- In-Reach – Every Member a Minister
- Up-Reach – Every Member a Worshipper

At the beginning of the pandemic, and when we experienced our first lock-down/stay-at-home orders, I shared via video how we might better understand David's lament;



These things I remember as I pour out my soul: how I used to go to the house of God, under the protection of the Mighty One with shouts of joy and praise among the festive throng. - **Psalm 42:4 NIV.**

**Yet, we are also reminded in the very next verse to not allow our souls to be downcast, or be so disturbed within us but to: ...Put [Our] hope in God, for [we] will yet praise him, [our] Saviour and [our] God.**

I am confident God **will** physically ‘restore us’ to one another, and together we will yet praise him Our Saviour and Our God. With 2020 being my last term as a member of the ET, I simply say **“Thank You!”** It has been a blessing for me, and the entire ET to serve in this capacity, and I continue to be humbled by the faithfulness of our congregation; a congregation of people who joyfully serve in the capacity and roles that see our Church, our community and our world Impacted for Christ.

Wm. Todd McCallum, Chair

### Mill Crossing Report

#### **FOCUS 2020**

##### **1. PRAYER AS PRIORITY**

##### **2. COMMUNITY ENGAGEMENT**

##### **3. CHURCH VITALITY AND GROWTH**

**We are thankful for all the MC Ministries and great leaders!**

#### Jan/Feb

- Kids country club
- Food bank/Soup Kitchen
- Community Living Seniors
- MC Week of prayer and fasting
- Pancake Tuesday
- Men’s Breakfast

#### March- June (Covid)

- After Dinner Chats Mon- Fri (Online check in)
- ESL- Online
- Sunday Service Online
- Staff Meetings Online
- The Way Abide Online-ongoing
- The Way- Grow Online-ongoing
- Good Friday & Easter Services-Online April

#### August

- Outdoor Sunday Services- Rented Wanner Mennonite Picnic Pavilion (5 weeks)

#### Sept. - Nov.

- In-Church Gathering with COVID restrictions
- English As A Second Language
- The Way Abide Online-ongoing
- The Way- Grow Online-ongoing
- Women’s Ministry Online-ongoing

#### Dec.

- Online Sunday Services
- Online ESL
- Online Services
- Cocoa on the Couch Support
- Staff Meetings Online
- The Way Abide Online
- The Way- Grow Online

### **3 Mission Trips**

2 Guatemala (CH)  
1 Thailand (UB)

### **Hearing God Seminar** - (6 weeks)

### **2 Disciple Equip Groups**

The Way - Abide (16 Weeks)  
The Way Grow (16 Weeks)

### **Pastoral**

Cambridge Hospital COVID Training  
Neil Anderson Pastor's Conference  
4 C's Training Seminar  
Community Leaders Prayer Group (Monthly)  
Lady Pastors Prayer/ Support Group  
New Church Development Leader  
UB Executive Leadership Team

### **Mentoring**

Multiple relationships & training

### **Personal**

Volunteer Community Living - Friend

### **Outreach Projects:**

Glunts  
Haiti Sienna Carree Church - Christmas  
Handy for Haiti  
Encouragement Bags-Community

### **Annual**

Child Protection Training Jan.  
Annual General Meeting March  
Week of prayer and fasting Jan.

### **Reschedule**

Grief workshop  
Conflict workshop  
Community Sunrise Service at Doon Set Free Retreat



What an interesting time in history! It is a new era of doing church differently. MC is connected and adapting well. We are thankful Church Renewal prepared us for online discipleship! God has our attention. We have decided to seek Him, trust Him, and persevere! May this pandemic shake us from our slumber and turn our hearts toward Christ.

Pastor Elizabeth Cudney

### **Diaspora Report**

2021 is upon us and Diaspora has grown in the face of the pandemic. We have grown in resilience, creative engagement and in numbers. Prayerfully, we will continue to do that.

We were fortunate that prior to the pandemic we were already using Zoom for online meetings so the jump to that was a pretty smooth transition. And as it happens, our collaborative format was a good fit for continuing on Zoom. 'Zooming' turned out to be a good way for people to connect and engage personally. However, at the same time, a couple of people have engaged less that way.

Musical worship is tough online. We can't really raise our voices together and we had some glitches with the sound and video that we use for worship. Mostly the technology allows us to play our worship as we would in person and then we sing in our own homes, muted so we don't have a variety of voices bouncing in and out of our Zoom. Zoom has allowed us to continue to add to our worship music repertoire with some great new songs. Worship is such a blessing in the midst of our current world. **When God is worshipped; in person, on Zoom, individually or corporately, great things happen!**

In the past, we have done Easter prayer rooms. This Easter weekend, we did an online prayer room that saw 300 people go through 14 stations/virtual rooms to pray and experience Jesus' Journey to the Cross. **And since the prayer experience has stayed open it has now reached over 1,000 people with the story of Jesus' crucifixion and resurrection.**

As the warm weather arrived, we shifted to meeting outdoors with extra space between households. This was not a new idea, as we have done it in years past but we embraced it and frequented various parks and outdoor spaces. **Being in God's creation as we pray, fellowship, worship or study the Word is amazing!**

This year's highlights include two beautiful new babies born, drive-by birthdays, Zoom replays of teaching times, a car rally for distanced fun, our annual Thanksgiving hike (socially distanced) and after dinner Zoom chats. Sadly, we had to postpone our annual Family Retreat until 2021 and one of our extended family members passed away. **God was with us through it all!**

As the weather turned colder, we secured two good options for meeting indoors in-person while maintaining social distance between our participants. But then the numbers of cases increased so our Core decided to remain on Zoom until things improve.

Our focus as 2021 begins is to grow in Godly character (using Church Renewal material), grow in numbers and grow in engagement. We look forward to the Set Free Retreat and our postponed Diaspora Family Retreat.

We will be drawing on our collective imaginations and the Spirit's leading, as we seek to grow our engagement within our extended church family and the community around us. **We look forward to when we can have people in our homes, share a hug and eat meals together again with our extended family on mission.**

2021 is upon us, Diaspora is 6 years old and we rejoice that God has let us serve Him together. **No matter the method, the restrictions, the numbers our Lord's commands are clear, "Love the Lord your God with all your heart, all your soul, all your mind and all your strength...And love your neighbour as yourself."**

Jim & Bonnie Tice

### **Financial Report**

Parkwood Gardens Community Church is a single registered charity currently comprised of three distinct units: Mill Crossing in Cambridge, the home-based church plant Diaspora here in Guelph, and Parkwood Gardens Church itself. The attached financial statements show amounts for each of these units separately, as well as a combined total, since it is the combined total that must be reported to the government. However, this report will focus on Parkwood's own finances, rather than those of the other two units or the combined total.

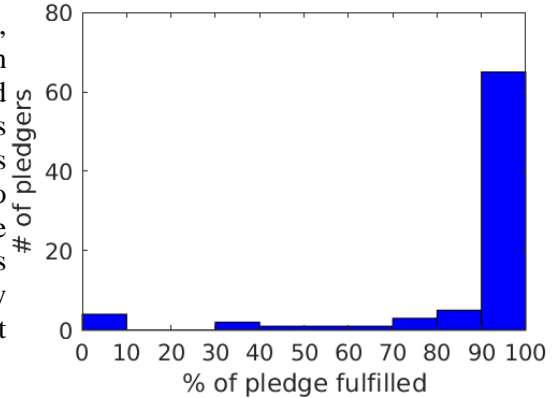
#### **The Ups and the Downs:**

As with most things in 2020, church finances were somewhat abnormal. We started the year with an ambitious budget and a small operating float of \$60K, but by the end of February were already \$15K behind where we needed to be in terms of donation income. Then the pandemic hit and the lockdown meant that by the end of March we were \$31K behind expected donation income. At that rate it appeared we would very quickly use up our float. Due to lack of work, some staff were laid off for the next 6 months, which provided some savings. Also in April a very generous donor contributed \$50K, which put us on good

footing for the rest of the year. With not much happening at the church building, there were savings on ministry costs, utilities, and water usage, but at the same time there was a decrease in rental income. The church qualified for some government support under the Canada Emergency Wage Subsidy program, which was a \$41K unbudgeted bonus, but contributions to the Building Fund were about \$34K lower than expected. When all the ups and downs were put in the balance I am pleased to report that we ended the year financially on the up side with an operating surplus of almost \$127K.

**Capital Campaign:**

The five-year capital campaign officially ended on Dec. 31, 2020. To date, the capital campaign has brought in \$1.220M, which includes money from those who pledged and about \$67K from others. The pledged amount was \$1.232M, so we are very close to reaching that goal. As seen in the figure on the right, the majority of people who have pledged to the campaign have completed their pledge or have almost completed it. In 2020, campaign giving was \$116K, which was \$34K below what was anticipated, likely due to the COVID-19 situation. I expect 2021 will see most of the remaining pledges fulfilled.



**Building Loan and Debt Servicing:**

The loan for the building expansion was \$1.384M in June 2018. It is amortized over 25 years in 5-year terms. The interest rate for the first term, June 2018-June 2023, is 5.25%. At the end of 2020 the loan value was \$1.220M. Until the end of the first 5-year term mandatory debt servicing costs will be \$99K per year, \$8,250.15 per month. The servicing costs for 2023-2028 will depend on the interest rate in 2023 and how much in additional capital payments we are able to make on the loan before then. Our 2021 operating budget plus capital expenses, and the mandatory debt servicing costs coming from the Building Fund totals \$632K. This value is our “total budgeted output”. Two measures of our indebtedness are as follows: Our debt to total budgeted output ratio for 2021 is 1.94. Our mandatory debt servicing constitutes 15.7% of our total budgeted output in 2021.

The Building Fund currently stands at \$182K. The capital campaign should bring a little more over the next year as final pledge amounts are contributed. Together, this is close to the amount needed to cover mandatory debt servicing until the end of the first 5-year term but with no extra payments. Therefore, by 2023 we must increase giving so that our operating budget can absorb the full cost of mandatory debt servicing payments (\$99K/year). This year’s operating budget sees an increase of \$50K (from \$15K to \$65K) for “current debt servicing” toward this goal. It will need to increase another \$15K in both 2022 and 2023. Recall that when we as a congregation moved forward with the build we said that we were going to need 10% “old growth” when the capital campaign ended, that is, an increase in giving of 10% over 2016 levels. Now that the campaign is over, it is time for us “oldsters” to grow! Will you increase your giving in 2021 by 10%? Further, to mitigate against possible interest rate increases, and in order to bring down total costs to the church, our goal is to make additional payments on the loan through the first 5-year term totalling at least \$138K. We have already made \$85K in additional payments. Further additional payments will depend on how quickly we can shift debt servicing costs to the operating budget from the Building Fund.

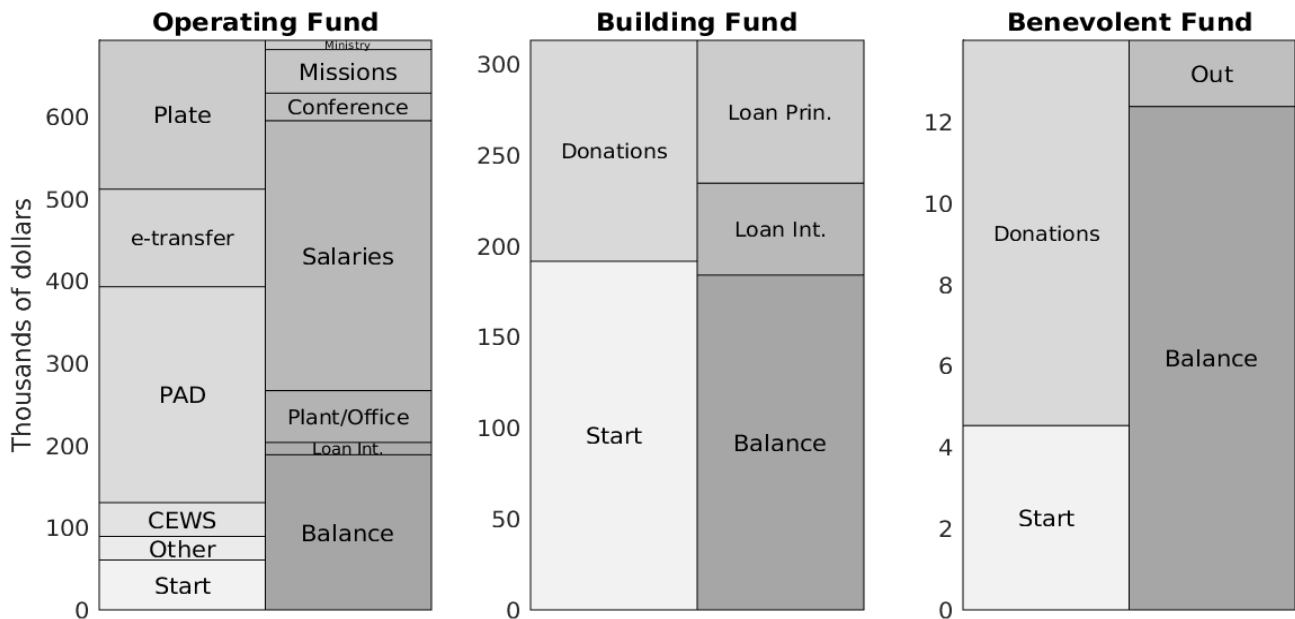
**Operating Income and Expenses in 2020:**

Due to decreased activity, we only spent \$11K of our \$42K budget for ministry expenses. There were small savings in the Office and Physical plant categories as well. Salary costs were down about \$40K due to layoff of part-time staff for half of the year. All told, our operating expenditures were about \$82K below budget. About \$8.5K was used for capital purchases (\$5K more than budget), primarily this was hardware for improved video streaming abilities. Due to a generous one-time \$50K donation, our operating donations ended \$15K above what we budgeted; without that one donation we would have ended \$35K below budget and \$18K below the 2019 donation level. Rental income was about \$6K below what we budgeted but we received more from the Guelph Vietnamese church in 2020 than in previous years. The Canada Emergency Wage Subsidy and the Temporary 10% Wage Subsidy together brought in \$41K of unanticipated income.

In the end, our operating income was \$52K above budget. Together with the lower expenses, and after removing capital expenses, we ended with a \$127K operating surplus. The operating fund started the year at \$60K and so now stands at \$188K. This is very healthy. Two months of expenses for our church is about \$100K; having a float at that level is a reasonable amount. Since we now stand considerably above that we have some ability to make additional loan payments.

Details of our financial status are in the attached unaudited financial statements. The church, as a soliciting not-for-profit corporation is required to have an audit done of its financial books. This audit is currently being carried out for the 2020 financial year. When the auditor has completed the report, a special meeting of the church will be called in order to adopt the auditor's report and the audited financial statements.

Below are some plots showing the income (left bars) and expenses (right bars) for the Operating Fund, the Building Fund, and the Benevolent Fund. The Benevolent Fund received a number of large donations late in the year, and so now has a balance of \$12K.



**2021 Budget:**

The Operating expense budget will increase \$17K (3%) above the 2020 budget. Although we are budgeting considerable savings in the Ministry area due to ongoing COVID-19 restrictions, and little change in most other areas, the increase is due to a \$50K increase in debt servicing costs to come from the operating budget. This will mean that the operating budget will now cover \$65K of debt servicing, which is approximately equal to the interest we are currently paying on the loan in a year. The remaining debt servicing costs in 2021 will come from the Building Fund. Over the next few years, as the Building Fund is consumed, we will need to increase the debt servicing portion of the Operating Fund to about \$99K to cover all debt servicing.

On the income side, we have budgeted for less rental income and participant fee income than usual. To meet our 2021 expenses we have budgeted for \$566K in donations to the Operating Fund. This is a 3.6% increase over the 2020 budget, but, excluding the one-time \$50K donation last year, represents a 10.6% increase over the actual donations in 2020. Details are in the attached budget.

**Other Things:**

Ways to give:

- Monthly pre-authorized debit. I encourage you to consider setting up once- or twice-monthly donations to the church by pre-authorized debit if you do not already give in this manner. You specify the amount of money you wish to donate on the 1<sup>st</sup> and/or 15<sup>th</sup> of each month, and this amount is automatically debited from your bank account. Electronic giving helps the church maintain a reliable steady income. Forms are available in the foyer and should be given to Elizabeth Kraemer or Ricki Bristow in the office.

- Interac e-transfer. This is an excellent way to donate on a one-time basis. Log in to your account on your financial institution's website or through their app. Select "Interac e-transfer". Specify "[donate@parkwoodgardens.ca](mailto:donate@parkwoodgardens.ca)" as the receiving email address and indicate the amount you wish to transfer. You can add a note if you wish to designate some of the amount to say the Building Fund or Benevolent Fund. That is all there is to it. The amount will be automatically transferred from your account to the church's bank account and a notification will be sent to the Treasurer indicating who gave and how much. Your institution may charge you a small fee for Interac e-transfers.
- Traditionally via cash or cheque in the offering plate Sunday mornings (when we re-open). To facilitate generation of tax receipts, donation envelopes are available in the church foyer. Simply select a box of envelopes and be sure to record the number and your name on the sign up sheet. The name(s) that you record will be the names used on your income tax receipt. Continue to use these envelopes until they are gone, no matter how long that takes. When you have used up all of the envelopes, select a new box and sign up again. When using the envelopes, it is not necessary to write in your name (since the envelope number is associated to your name via the sign up sheet). For the same reason, if you use someone else's envelopes then they will be credited with the donation, not you. If you require a tax receipt then you need to use envelopes that you have signed out. Please fill in the amount of your donation on the envelope, as this greatly aids the tellers who count the donations. I strongly encourage the use of donation envelopes rather than putting loose cheques in the offering plate.

Thank you to Jonathan Molyneaux who was the receipting officer and oversaw the tellers this past year. The tellers, who counted, recorded, and deposited the offering each week, were: Peter Carberry, Janet Cotic, Stephanie Devey, Steve Favrin, Zeny Garcia, Noelle Green-Willms, Doug Sloom, Eric Van Schip, and Vic Zieske. Ricki Bristow and Elizabeth Kraemer were the tellers for pre-authorized debit donations. Thanks are due to all of these people for their work.

Thank you for your generosity.

Respectfully submitted,

Allan Willms

PARKWOOD GARDENS COMMUNITY CHURCH								
BALANCE SHEET (Unaudited)								
FOR THE YEAR ENDING DECEMBER 31, 2020								
	PARKWOOD	DIASPORA	MILL CROSSING	2020 TOTAL	2019 TOTAL	PARKWOOD	DIASPORA	MILL CROSSING
<b>ASSETS</b>								
TD Bank	61,465	22,075	64,472	148,012	62,873	37,236	18,038	7,598
Tangerine Savings	244,269			244,269	152,065	152,065		
Accounts Receivable - Note 6	2,778		1,273	4,050	3,607	2,246		1,361
Prepaid Expenses	914			914	5,019	5,019		
<b>Total Current Assets</b>	<b>309,426</b>	<b>22,075</b>	<b>65,745</b>	<b>397,245</b>	<b>223,564</b>	<b>196,566</b>	<b>18,038</b>	<b>8,959</b>
Loan - Note 5	111,208			111,208	111,208	111,208		
Equipment	114,245			114,245	123,876	123,876		
Building & Land	5,026,424			5,026,424	5,026,424	5,026,424		
GICs	103,459			103,459	100,000	100,000		
<b>TOTAL ASSETS</b>	<b>5,664,761</b>	<b>22,075</b>	<b>65,745</b>	<b>5,752,581</b>	<b>5,585,072</b>	<b>5,558,074</b>	<b>18,038</b>	<b>8,959</b>
<b>LIABILITIES</b>								
Accounts Payable - Note 7	12,962	210	2,754	15,927	25,454	24,715		738
Deferred Income - Note 10	15,586			15,586	0			
Building Loan - Note 11	1,220,266			1,220,266	1,298,760	1,298,760		
<b>Total Liabilities</b>	<b>1,248,814</b>	<b>210</b>	<b>2,754</b>	<b>1,251,778</b>	<b>1,324,213</b>	<b>1,323,475</b>	<b>0</b>	<b>738</b>
<b>EQUITY</b>								
Operating Fund	188,062	21,865	62,990	272,918	96,612	70,353	18,038	8,221
Restricted:								
Benevolent Fund	12,372			12,372	4,529	4,529		
Building Fund	181,902			181,902	194,472	194,472		
New Kitchen Fund	2,000			2,000	2,000	2,000		
Youth Missions Fund	0			0	15,129	15,129		
Other Restrcted Funds	0			0	0	0		
Equipment Equity	114,245			114,245	109,244	109,244		
Building Equity	3,917,366			3,917,366	3,838,872	3,838,872		
<b>Total Equity</b>	<b>4,415,947</b>	<b>21,865</b>	<b>62,990</b>	<b>4,500,803</b>	<b>4,260,858</b>	<b>4,234,599</b>	<b>18,038</b>	<b>8,221</b>
<b>TOTAL EQUITY &amp; LIABILITIES</b>	<b>5,664,761</b>	<b>22,075</b>	<b>65,745</b>	<b>5,752,581</b>	<b>5,585,072</b>	<b>5,558,074</b>	<b>18,038</b>	<b>8,959</b>

PARKWOOD GARDENS COMMUNITY CHURCH

INCOME STATEMENT (Unaudited)

FOR THE YEAR ENDING DECEMBER 31, 2020

	PARKWOOD	DIASPORA	MILL CROSSING	2020 TOTAL	2019 TOTAL	PARKWOOD	DIASPORA	MILL CROSSING
<b>INCOME</b>								
<b>OPERATING</b>								
Donations	554,833	32,240	120,772	707,845	601,659	512,496	30,582	58,581
Missions donations	7,298		3,924	11,222	14,683	10,924		3,759
Participant Fees	890	0		890	6,197	5,080	1,117	
Interest	1,112			1,112	1,112	1,112		
Rental income	5,950			5,950	10,368	10,368		
CEWS/10% wage subsidy	41,066	3,913	6,439	51,418	0			
Other operating revenue - Note 8	20,672	0		20,672	18,786	16,961	0	1,825
<b>Subtotal Operating Income</b>	<b>631,821</b>	<b>36,153</b>	<b>131,136</b>	<b>799,109</b>	<b>652,804</b>	<b>556,941</b>	<b>31,699</b>	<b>64,165</b>
<b>RESTRICTED</b>								
Benevolent Fund donations	9,469			9,469	4,255	4,130		125
Building Fund - Note 9	121,382			121,382	161,297	161,297		
Youth Missions - Note 9	18,044			18,044	21,888	21,888		
Other restricted revenue - Note 9	90			90	11,428	11,428		
<b>Subtotal Restricted Income</b>	<b>148,985</b>	<b>0</b>	<b>0</b>	<b>148,985</b>	<b>198,867</b>	<b>198,742</b>	<b>0</b>	<b>125</b>
<b>Total Income</b>	<b>780,806</b>	<b>36,153</b>	<b>131,136</b>	<b>948,095</b>	<b>851,671</b>	<b>755,683</b>	<b>31,699</b>	<b>64,290</b>
<b>EXPENDITURES</b>								
<b>OPERATING</b>								
Ministry	11,229	368	600	12,196	30,024	26,774	2,569	681
Missions	52,977	5,000	3,580	61,557	55,309	48,066	3,211	4,031
UB Conference	33,526		2,847	36,373	31,755	31,755		
Office	7,678	118	853	8,649	11,020	10,978	42	
Plant	47,356	736	27,039	75,132	70,773	44,685	72	26,016
Salaries and benefits	328,141	26,105	41,447	395,693	422,387	361,469	20,776	40,142
Current Debt Servicing	15,000			15,000	5,000	5,000		
<b>Subtotal Operating Expenses</b>	<b>495,908</b>	<b>32,326</b>	<b>76,366</b>	<b>604,600</b>	<b>626,267</b>	<b>528,727</b>	<b>26,670</b>	<b>70,870</b>
<b>RESTRICTED</b>								
Benevolence	1,626			1,626	4,773	3,968		805
Debt Servicing from Building Fund	50,508			50,508	59,333	59,333		0
Youth Missions	33,173			33,173	7,647	7,647		
Other restricted	90			90	12,652	12,652		0
<b>Subtotal Restricted Expenses</b>	<b>85,397</b>	<b>0</b>	<b>0</b>	<b>85,397</b>	<b>84,404</b>	<b>83,599</b>	<b>0</b>	<b>805</b>
Equipment Depreciation	18,153			18,153	0			
<b>Total Expenses</b>	<b>599,457</b>	<b>32,326</b>	<b>76,366</b>	<b>708,150</b>	<b>710,672</b>	<b>612,326</b>	<b>26,670</b>	<b>71,675</b>
<b>Net</b>	<b>181,348</b>	<b>3,827</b>	<b>54,769</b>	<b>239,945</b>	<b>141,000</b>	<b>143,357</b>	<b>5,029</b>	<b>-7,386</b>

PARKWOOD GARDENS COMMUNITY CHURCH

STATEMENT OF NET ASSETS (Unaudited)

FOR THE YEAR ENDING DECEMBER 31, 2020

	Open	Income	Expenses	Transfers	Net	Close
Operating Fund (Parkwood)	60,671	631,821	495,908	-8,522	127,391	188,062
Benevolent Fund	4,529	9,469	1,626		7,843	12,372
Building Fund	189,522	121,382	50,508	-78,494	-7,620	181,902
New Kitchen Fund	2,000	0			0	2,000
Youth Missions Fund - Note 10	15,129	18,044	33,173		-15,129	0
Other Restricted Funds	0	90	90		0	0
Equipment Equity	123,876		18,153	8,522	-9,631	114,245
Building Equity	3,838,872			78,494	78,494	3,917,366
<b>Parkwood Subtotal</b>	<b>4,234,599</b>	<b>780,806</b>	<b>599,457</b>	<b>0</b>	<b>181,348</b>	<b>4,415,947</b>
Diaspora Operating Fund	18,038	36,153	32,326		3,827	21,865
Mill Crossing Operating Fund	8,221	131,136	76,366		54,769	62,990
<b>Total</b>	<b>4,260,858</b>	<b>948,095</b>	<b>708,150</b>	<b>0</b>	<b>239,945</b>	<b>4,500,803</b>

PARKWOOD GARDENS COMMUNITY CHURCH  
**NOTES TO FINANCIAL STATEMENTS (Unaudited)**  
 FOR THE YEAR ENDING DECEMBER 31, 2020

**1. Nature of operations**

Parkwood Gardens Community Church was set up as a registered charity in 1973. The church operates under the United Brethren Church In Canada (the Conference) banner. The church uses worship, preaching, teaching and social enterprise and association as primary tools to communicate the gospel message of the Bible. The church employs a number of staff members to organize activities as well as a high level of parishioner volunteer participation to carry out the mission. The church was incorporated Dec. 31, 2016 and the charitable status was transferred to the corporation by CRA in Feb. 2018.

**2. Accounting policies**

- a. Parkwood uses the accrual method of accounting. Although for all practical purposes it is a cash based system.
- b. Donations reported are balanced to the receipts issued for tax purposes. There is no recognition of pledged donations.
- c. Designated funds typically are paid out in short order so funds are held in operating cash. Benevolent fund receipts are also held in operating cash in order to facilitate prompt payouts.
- d. Building fund receipts are set aside in savings or GIC's shortly after received until needed for payment.

**3. Mill Crossing church plant**

Parkwood and the Conference initiated a new church in Cambridge in 2005. The new church operates under the name Mill Crossing Church. Mill Crossing is not yet a registered charity itself, and all of the financial transactions are processed through Parkwood.

**4. Diaspora church plant**

Parkwood and the Conference initiated a new church in Guelph in 2014 called Diaspora. All financial transactions are processed through Parkwood.

**5. Loan to pastor**

In 2007 the church provided a loan to the pastor to purchase a house. The loan is for five- year terms, renewable. Payments are for interest only; the interest rate is set to CRA's minimum rate at the start of the five year period (currently 2017-11 to 2022-11: 1%). The loan is repayable in full upon departure of the pastor.

**6. Accounts Receivable**

<u>Parkwood</u>	
CRA: HST rebate July-Dec 2020	2,778
	2,778
<u>Mill Crossing</u>	
CRA: HST rebate July-Dec 2020	1,273
	1,273
 Total accounts receivable	 4,050

**7. Accounts Payable**

<u>Parkwood</u>	
Vacation Pay held	325
Cheyenne Geense	397
Catherine Masi	61
Auditor's fees – estimate	4,677
Nu Image Lawn Care	1,520
CRA: Pkwd. empl. amounts for Dec 2020	5,982
	12,962
<u>Diaspora</u>	
CRA: empl. amounts for Dec 2020	210
	210
<u>Mill Crossing</u>	
Liz Cudney	12
UB Conference – Haiti Missions	2,000
CRA: empl. amounts for Dec 2020	742
	2,754
 Total accounts payable	 15,927



## 8. Other operating revenue

<u>Parkwood</u>	
Conference share of admin asst	8,200
CanadaHelps.org	2,784
Guelph Vietnamese Church	9,600
Other	88
	<u>20,672</u>
<u>Diaspora</u>	
	<u>0</u>
<u>Mill Crossing</u>	
	<u>0</u>
Total other revenue	<u>20,672</u>

## 9. Restricted income

<u>For Building Fund</u>	
Donations	116,019
Interest	4,463
Abundance Canada	900
	<u>121,382</u>
<u>For Youth Missions</u>	
Donations	14,300
Auction, lunch, recipes fund raiser	3,744
	<u>18,044</u>
<u>Other</u>	
Haiti Food Fund	70
Haiti Missions Team	20
	<u>90</u>

## 10. Deferred Income

<u>For Youth Missions</u>	
Donations	15,586

These funds will be recorded as income to the Youth Missions Fund at the time of expenditure.

## 11. Loan for capital expansion

The church has procured a loan from Christian Stewardship Services (CSS) in order to finance the building project. The loan amount is \$1,384,444.44. The term is 5 years starting June 2018, at an interest rate of 5.25%; the amortization period is 25 years, with payment set at \$8250.15 per month. On the anniversary date of the loan, a principal repayment privilege of up to 10% of the original principal may be made without penalty.

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Loan balance forward	1,298,760	1,368,429	1,105,555
Loan advance			278,889
Interest payments	65,508	69,333	70,207
Mandatory principal payments	33,494	29,669	16,016
Additional principal payments	45,000	40,000	
Loan balance	<u>1,220,266</u>	<u>1,298,760</u>	<u>1,368,429</u>

**PARKWOOD BUDGET**

<b>OPERATING EXPENSES</b>	<b>Budget 2020</b>	<b>Actual 2020</b>	<b>Budget 2021</b>
<b>MINISTRY</b>			
<b>Children's Ministry</b>			
Christian Education	4,000	894	3,000
Friendship Club	700	41	350
Nursery	500	51	200
Vacation Bible Camp	5,000	86	2,000
Administration	850	497	300
Fellowship/Socials	500	20	300
Mamas and Chicks	150	0	75
Playgroup	200	0	100
Children's Ministry	<u>11,900</u>	<u>1,589</u>	<u>6,325</u>
<b>Church Services</b>			
Decorating	350	0	150
Library	500	338	200
Social Team & Kitchen	2,400	189	1,200
Ushering, greeting	100	0	50
Church Services	<u>3,350</u>	<u>527</u>	<u>1,600</u>
<b>Spiritual Care</b>			
Deacon's Initiatives	300	0	300
Spiritual Care	<u>300</u>	<u>0</u>	<u>300</u>
<b>Worship</b>			
Worship	2,500	990	1,800
<b>Youth Ministry</b>			
Youth Programs	5,250	1,468	2,500
Sticky Faith	600	0	300
Youth Ministry	<u>5,850</u>	<u>1,468</u>	<u>2,800</u>
<b>Discipleship</b>			
Discipleship Pastor Expenses	3,350	358	1,500
Young Adults	350	0	
Outreach Committee	1,000	87	500
Men's Ministry	2,600	1,017	250
Discipleship	<u>7,300</u>	<u>1,461</u>	<u>2,250</u>
<b>Resources</b>			
Audio/Visual/Web	3,000	2,980	2,350
Communion cups & bread	150	338	150
Daily Breads (donation)	300	300	300
Seminars/Training	2,000	0	0
Sunday Service Resources	500	116	0
Resources	<u>5,950</u>	<u>3,734</u>	<u>2,800</u>
<b>Other</b>			
Bible College Scholarships	1,000	0	1,000
Emmanuel Bible College donation	500	500	500
Flowers, gifts, dedications/Bibles	450	229	450
Good Friday Breakfast	750	0	0
Memberships	1,200	630	1,000
Miscellaneous	400	100	400
Fund Raising	500	0	100
Other	<u>4,800</u>	<u>1,459</u>	<u>3,450</u>
<b>MINISTRY SUBTOTAL</b>	<u>41,950</u>	<u>11,229</u>	<u>21,325</u>

	Budget 2020	Actual 2020	Budget 2021
<b>MISSIONS</b>			
<b>Canadian Entities</b>			
Gideons	665	1,165	680
MAF	205	705	210
Michael House	1,965	2,465	2,005
Canadian Entities	2,835	4,335	2,895
<b>Parkwood People</b>			
Congregational Missions Trips	1,000	0	1,000
Youth mission trip	1,500	2,000	1,530
Sarah Trouborst, Power to Change	4,700	5,200	4,800
Lowell and Gail Deering	4,700	5,200	4,800
Parkwood People	11,900	12,400	12,130
<b>UB Missions</b>			
U.B General - Global Missions	2,040	2,040	2,080
Brian & Rachel Glunt	19,512	20,012	20,220
Haiti Mission Field	4,800	5,935	4,930
Rick Tyler – CMRC	4,700	5,200	4,800
CH Global Haiti Education Budget – Delmas Schoc	1,175	1,175	1,200
CH Global (Link) Haiti Development Activity Centre	1,380	1,880	1,410
UB Missions	33,607	36,242	34,640
<b>Other</b>			
Missions commission Expenses	200	0	200
Undesignated Missions	4,435	0	6,348
Other	4,635	0	6,548
<b>MISSIONS SUBTOTAL</b>	<b>52,977</b>	<b>52,977</b>	<b>56,213</b>
<b>CONFERENCE</b>			
Christian Higher Education	5,282	5,282	4,495
Church Planting	1,584	1,584	1,349
Conference Assessment	23,548	23,548	22,523
Huntington University Scholarships	1,056	1,056	899
Youth Camp	1,000	1,000	1,000
Maint. For Missions	1,056	1,056	899
<b>CONFERENCE SUBTOTAL</b>	<b>33,526</b>	<b>33,526</b>	<b>31,165</b>
<b>OFFICE</b>			
Banking	1,100	1,359	1,200
Office Supplies	2,500	1,465	1,000
Professional Fees	7,000	4,855	7,200
<b>OFFICE SUBTOTAL</b>	<b>10,600</b>	<b>7,678</b>	<b>9,400</b>
<b>PHYSICAL PLANT</b>			
Insurance	8,000	8,073	8,000
Maintenance & Supplies	3,000	773	1,000
Outdoor Maintenance	13,000	11,749	12,000
Utilities, Fire Alarm & Elevator	20,000	13,557	14,000
Phone & Internet	2,500	2,402	2,000
Equipment & Facility Repairs	9,100	10,803	9,100
<b>PHYSICAL PLANT SUBTOTAL</b>	<b>55,600</b>	<b>47,356</b>	<b>46,100</b>
<b>SALARIES &amp; BENEFITS</b>			
Salaries & wages	323,557	285,874	323,982
Health benefits	16,384	16,384	13,139
Pension benefits	10,196	10,196	10,196
Church Portion EI & CPP	18,099	15,687	18,762
<b>SALARIES &amp; BENEFITS SUBTOTAL</b>	<b>368,237</b>	<b>328,141</b>	<b>366,079</b>
<b>CURRENT PORTION OF DEBT SERVICING</b>	<b>15,000</b>	<b>15,000</b>	<b>65,000</b>

<b>OPERATING EXPENSES TOTAL</b>	<u>577,890</u>	<u>495,908</u>	<u>595,282</u>
<b>Purchase of Capital Assets</b>	<u>2,500</u>	<u>8,522</u>	<u>2,500</u>

	<u>Budget 2020</u>	<u>Actual 2020</u>	<u>Budget 2021</u>
<b>OPERATING INCOME</b>			
<b>DONATIONS</b>			
General Fund	536,000	554,833	557,500
Missions donations	11,000	7,298	9,000
<b>DONATIONS SUBTOTAL</b>	<u>547,000</u>	<u>562,130</u>	<u>566,500</u>
<b>PARTICIPANT FEES</b>			
Friendship Club	400	40	200
Vacation Bible Camp	1,200	0	0
Youth Events	1,250	90	300
Men's Ministry Events	2,500	760	200
<b>PARTICIPANT FEES SUBTOTAL</b>	<u>5,350</u>	<u>890</u>	<u>700</u>
<b>OTHER</b>			
Interest	1,200	1,112	1,200
From other Charities	13,000	20,584	18,000
Rental Income	12,500	5,950	6,000
CEWS		41,066	5,000
Other	300	88	300
<b>OTHER SUBTOTAL</b>	<u>27,000</u>	<u>68,800</u>	<u>30,500</u>
<b>OPERATING INCOME TOTAL</b>	<u>579,350</u>	<u>631,821</u>	<u>597,700</u>
<b>Net Income over Expenses</b>	<u>-1,040</u>	<u>127,391</u>	<u>-82</u>

<b>DEBT SERVICING</b>			
Interest (from operating fund)	15,000	15,000	62,514
Interest (from building fund)	51,689	50,508	0
Capital payments, mandatory (from operating fund)			2,486
Capital payments, mandatory (from building fund)	32,313	33,494	34,002
Capital payments, additional (from building fund)	10,000	45,000	50,000
<b>DEBT SERVICING TOTAL</b>	<u>109,002</u>	<u>144,002</u>	<u>149,002</u>